
FORMAT FOR THE LETTER OF CREDENTIALS

As indicated in the Rules of Procedure of the Commission (*Rule III: Credentials*), delegations must present to the Executive Secretary a letter of Credentials at the beginning of each Session, in order to accredit the members of the delegation and have the appropriate voting rights.

Such credentials should conform to a standard form set by the Secretariat. Upon examination of the credentials, the Executive Secretary will report to the Commission for any necessary action.

The letter should preferably be signed by the Minister concerned; it could also be signed on his behalf by another authorized Authority (the DG of Fisheries, for instance). The letter could be drafted as follows:

" [Upon instructions of the Minister of ...] I wish to inform you that (name of IOTC Member) will participate in the ... Session of the Indian Ocean Tuna Commission (IOTC) and will be represented by the following delegation (or by M...if the delegation is constituted by only one person...):

- M.... (title) Head of delegation
- M... (title) Alternate
- M.....(title) Expert
- M.....(title) Adviser

M...., Head of delegation or, in his absence, the alternate or any other member of the Delegation designated by him, is authorized to fully take part in the proceedings of the Session and take, on behalf of the Government (or Authority concerned for REIO) of (name of IOTC Member), any action or any decision required in relation with this Session.

Signature
(Minister or responsible Authority) "