Indian Ocean Tuna Commission
Commission des Thons de l'Océan Indien

REGIONAL TRAINING ON THE IOTC E-PSM APPLICATION
Venue: Hotel Afrin - Maputo, MOZAMBIQUE
Date: 23-26 JUNE, 2015
Training programme

S.1.1	Day 1 – 23rd June, 2015		
	0830 - 0900	Registration	(IOC)
		Welcome of participants	(IOTC)
	0900 - 0920	Opening: Mozambique	TBA
		Introduction of participants and resource persons	(IOTC/participants)
	0920 -1000	Context, objective and methodology of the training	(e-PSM Team)
S.1.2	**1000 - 1030**	**Morning Break**	
	1000 - 1030	Discovering the e-PSM Application	(e-PSM Team)
	1030 - 1130	Overview of Module 1 Forms & Processes	(e-PSM Team)
	1130 - 1200	Overview of Module 2 Library	(e-PSM Team)
	1200 - 1230	Overview of Module 3 Reporting	(e-PSM Team)
S.1.3	**1230 - 1400**	**Lunch Break**	
	1400 - 1430	Module 1 - Uses cases Overview (AREP Form, Email Notifications and PDF - As a Vessel representative, As a Port State, As a Flag State, As a guest or external user)	(e-PSM Team)
	1430 - 1440	Questions & Answers (10min) - Participants	
	1440 - 1455	Module 1 - Uses cases Training (NFV Form, Email Notifications and PDF - As a Vessel representative, As a Port State, As a Flag State, As a guest or external user)	(e-PSM Team)
	1455 - 1500	Questions & Answers (5min) - Participants	
S.1.4	**1500 - 1530**	**Afternoon Break**	
	1530 - 1645	Module 1 - Uses cases Overview (Port Activity Dashboard + Vessel Files Listing + Vessel File Dashboard + Vessel File Status - As a Vessel representative, As a Port State, As a Flag State, As a guest or external user)	(e-PSM Team)
	1645 - 1700	Questions & Answers (15min) - Participants	
S.2.1	Day 2 – 24th June, 2015		
	0900 - 0915	**Module 1 - Process Wrap-up**	(e-PSM Team)
	0915 - 1015	Module 1 - Uses cases Training (RAI-AREP Form, Email Notifications and PDF - As a Vessel representative, As a Port State, As a Flag State, As a guest or external user)	(e-PSM Team)
	1015 - 1030	Questions & Answers (15min) - Participants	
S.2.2	**1030 - 1100**	**Morning Break**	
	1100 - 1210	Module 1 - Uses cases Training (PIR Form, Email Notifications and PDF - As a Vessel representative, As a Port State, As a Flag State, As a guest or external user)	(e-PSM Team)
	1210 - 1230	Questions & Answers (20min) - Participants	
S.2.3	**1230 - 1345**	**Lunch Break**	

	1345 - 1445	Module 1 - Uses cases Training (RAI-PIR Form, Email Notifications and PDF - As a Vessel representative, As a Port State, As a Flag State, As a guest or external user)	(e-PSM Team)
	1445 - 1500	Questions & Answers (15min) - Participants	
S.2.4	**1500 - 1530**	**Afternoon Break**	
	1530 - 1615	Module 1 - Uses cases Training (OLT + TRX-TD as a Receiver or a Donor Forms, Email Notifications and PDF - As a Vessel representative, As a Port State, As a Flag State, As a guest or external user)	(e-PSM Team)
	1615 - 1630	Questions & Answers (15min) - Participants	
	1630 - 1705	Module 1 - Uses cases Overview (VAIR - As a Vessel representative, As a Port State, As a Flag State, As a guest or external user)	(e-PSM Team)
	1705 - 1715	Questions & Answers (10min) - Participants	
S.3.1	**Day 3 – 25th June, 2015**		
	0915 - 0930	Module 1 - Daily Agenda & Exercises Introduction	(e-PSM Team)
	0930 - 1030	Module 1 – Exercise – Role play using the e-PSM - Part 1	(e-PSM Team +IOTC)
S.3.2	**1030 - 1100**	**Morning Break**	
	1100 - 1115	Module 1 - Feedback from previous exercise	
	1115 - 1230	Module 1 - Exercise – Role play using the e-PSM - Part 2	(e-PSM Team +IOTC)
S.3.3	**1230 - 1345**	**Lunch Break**	
	1345 - 1400	Module 1 - Feedback from previous exercise	
	1400 - 1500	Module 1 - Exercise – Role play using the e-PSM - Part 3	(e-PSM Team +IOTC)
S.3.4	**1500 - 1530**	**Afternoon Break**	
	1500 - 1515	Module 1 - Feedback from previous exercise	
	1515 - 1645	Module 1 - Exercise – Role play using the e-PSM - Part 4	(e-PSM Team +IOTC)
	1645 - 1700	**Module 1 - Daily session summary**	
S.4.1	**Day 4 – 26th June, 2015**		
	0900 - 0915	Module 1 - Daily Agenda & Exercises Introduction	(e-PSM Team)
	0915 - 1030	Module 1 - Exercise – Role play using the e-PSM - Part 5	(e-PSM Team +IOTC)
S.4.2	**1030 - 1100**	**Morning Break**	
	1100 - 1115	Module 1 - Feedback from previous exercise	
	1115 - 1215	Module 1 - Exercise – Role play using the e-PSM - Part 6	(e-PSM Team +IOTC)
	1215 - 1230	Module 1 - Feedback from previous exercise	
S.4.3	**1230 - 1345**	**Lunch Break**	
	1345 - 1445	Module 2 + 3 - Uses cases Training	(e-PSM Team)
	1445 - 1500	Questions & Answers - Participants	
S.4.4	**1500 - 1530**	**Afternoon Break**	
	1530 - 1630	Module 2 + 3 - Uses cases Training	(e-PSM Team +IOTC)
	1630 - 1645	**Training sessions summary**	
	1645 - 1700	Next step: Launching the application, training sessions in countries	

The regional e-PSM training is financially supported by the following organisations: