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Indian Ocean Tuna Commission
Commission des Thons de l'Océan Indien

IOTC e-PSM application



User Manual for the Flag State Competent Authority



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DISCLAIMER

The IOTC e-PSM application is a Web application. As such, it is constantly evolving and improving and some of the features presented in this manual might change, in their aspect or function, and new features might also be introduced.

We strongly encourage you to regularly check the IOTC e-PSM website (<http://epsm.iotc.org>) and download the latest version of this manual, which will reflect the latest version of the IOTC e-PSM application.



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Commission des Thons de l'Océan Indien



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Acronyms

AREP	Advance Request for Entry to Port
CPC	Contracting Parties and Cooperating non-Contracting Parties
FS	Flag State
FSCA	Flag State Competent Authority
IOTC	Indian Ocean Tuna Commission
NFV	Notification to a Fishing Vessel
OLT	Offloading declaration
PAD	Port Activity Dashboard
PIR	Port Inspection Report
PS	Port State
PSCA	Port State Competent Authority
PSM	Port State Measures
RAI	Request for Additional Information
RAI-AREP	Request for Additional Information following an Advance Request for Entry to Port
RAI-PIR	Request for Additional Information following a Port Inspection Report
TRX-TDD	Transshipment declaration as a Donor Vessel
TRX-TDR	Transshipment declaration as a Receiver Vessel
VFL	Vessel File Listing
VMS	Vessel Monitoring System

1 Who is this manual for?

This manual is for the use of Flag State Competent Authorities (“FSCA”), which vessels call in a port in the IOTC Area of Competence.

If you need any help while using the IOTC e-PSM application, please refer first to this Manual and its Frequently Asked Questions at the end. If you cannot find an answer in this document, please contact epsm@iotc.org.

Definitions: Flag State Competent Authorities

The Flag State Competent Authority is a national authority in charge of the implementation of flag State responsibilities as contains in the Resolution 10/11 and other IOTC Resolutions. Technically it is the authority in charge of the monitoring, control and surveillance (MCS) of the fishing activities of its national fleet.

In the context of the [Resolution 10/11 on Port State Measures](#), most of the flag State responsibilities are described in the Part 5 on “Roles of flag States”.

Definitions: Vessel’s Representatives

Master (or captain): It is the person who is in ultimate command of the vessel. The master is responsible for the safe and efficient operation of the vessel, including fishing operations, navigation, crew management and ensuring that the vessel complies with local and international laws, as well as company and flag state policies.

Fishing master (or fishing captain): On some vessels there is a fishing master who is responsible for the fishing operations of the vessel. This person is not the person legally responsible for the activities of the vessel although they may give the appearance of being in command.

Owner: The owner is the natural or legal person registered as owning the vessel. This may be different to the beneficial owner, who directs the activities of the vessel.

Beneficial owner: The beneficial owner directs the activities of the vessel.

Operator: The operator is a person(s) or company(ies) responsible for the complete operation of the vessel, including the crew, and all the administration and management of the fishing operation.

Agent: The agent is the person(s) or company(ies) that provides support to the vessel. The role of the agent is not defined and the services provided will vary with circumstances. The services may include, for example, arranging for the sale of the catch, supplying the vessel with victuals and fuel, vessel maintenance and administrative services such as providing legal documents and insurance. Some vessels may use different agents when they operate away from their home port.

2 Introduction: IOTC Port State Measures

In 2010, aware of the powerful and cost effective compliance tool that Port States measures represent to combat IUU fishing activities in the Indian Ocean, the IOTC adopted a resolution on Port State measures to prevent, deter and eliminate illegal, unreported and unregulated (IUU) fishing ([IOTC Resolution 10/11 on Port States measures](#)). The resolution, which entered into force on 1 March 2011, is inspired by the 2009 FAO Agreement on Port State Measures but placed in the context of the IOTC mandate. The fisheries administration of the Coastal CPCs of the IOTC, where foreign fishing vessels call to request entry into their designated port to offload tuna and tuna like species and use ports facilities and services, are responsible for the implementation of the resolution.

While some CPCs of the IOTC have port State and/or flag State responsibilities to implement the Resolution 10/11, the fishing industry has as well some responsibilities.

One of these responsibilities is for the vessel master of the vessel's representative (Agent) to provide a form, named Advance Request for Entry into Port (AREP), within the period of notice defined by the Port State (see the Designated Ports section on the IOTC e-PSM website: <http://epsm.iotc.org>). The format and information of the AREP is defined at annex 1 of the Resolution 10/11.

After receiving the AREP form and other information required to determine whether the vessel requesting entry into its port has engaged in IUU fishing or fishing related activities in support of such fishing, the competent authority of the port State decides whether to authorize or deny the entry of the vessel into its port.

3 Overview of the e-PSM process

As provided by the IOTC PSM, any vessel planning to call in a port in the IOTC Area of Competence must notify the competent authority of the Port State at least 24 hours in advance of the date of the entry into port and within the established advance period of notice. The vessel must then wait for the notification by the competent authority of the Port State, or for any potential request for additional information, before entering into port.

The whole process is detailed below:

- At least 24hrs before entering into port: the master or the agent of the vessel (or owner/operator) submits an AREP to the Port State Competent Authority (PSCA).
- The PSCA examines the AREP and:
 - The PSCA may send a Request for Additional Information (RAI-AREP) to the master or to the agent of the vessel asking for more details.
 - the vessel representative receives the RAI-AREP and must reply to the PSCA by sending the requested information;
 - the PSCA examines the answers and if they are not satisfactory, the PSCA can send another RAI-AREP;
 - once the RAI-AREP/replies process is completed to the satisfaction of the PSCA:
 - The PSCA sends a "Notification to the Fishing Vessel" (NFV) to the master or to the agent of the vessel which can be:
 - Port entry authorised: the vessel can enter port.
 - Port entry authorised but use of port facilities denied until completion of a port inspection and clearance by the competent authority
 - Port entry denied: the vessel cannot enter port.
- Once the vessel is in port, two processes can take place:
 - The PSCA decides to conduct a complete Port Inspection of the vessel including inspection/monitoring of the offloading of catch:
 - the vessel is inspected,
 - the PSCA produces a Port Inspection Report (PIR), a copy of which is sent to the master and/or to the agent of the vessel and to the Flag State;

- the PSCA may request additional information following the inspection by sending a Request for Additional Information (RAI-PIR):
 - the master and/or the agent of the vessel receive the RAI-PIR and must reply to the PSCA by sending the requested information;
 - the PSCA examines the answers and if they are not satisfactory, can send another RAI-PIR;
 - this exchange can be repeated until the RAI-PIR/replies process is completed to the satisfaction of the PSCA.
- Usually, a Port Inspection is accompanied by a monitoring of the offloading of the catch.
- The PSCA decides to not conduct a complete Port Inspection of the vessel but decides to inspect/monitor the offloading (transshipment and/or landing operations):
 - The offloading is inspected/monitored,
 - The PSCA produces an Offloading form (OLT), a copy of which is sent to the master and/or to the agent of the vessel and to the Flag State.
 - If a transshipment has taken place in port, the master and/or the agent of the vessel transmit the Transshipment Declaration to the PSCA, then the PSCA produces a Transshipment form (TRX TD), a copy of which is sent to the master and/or to the agent of the vessel and to the Flag State.
- There is no IOTC e-PSM procedure that the vessel must follow to leave port, only the standard procedures defined by the PSCA.

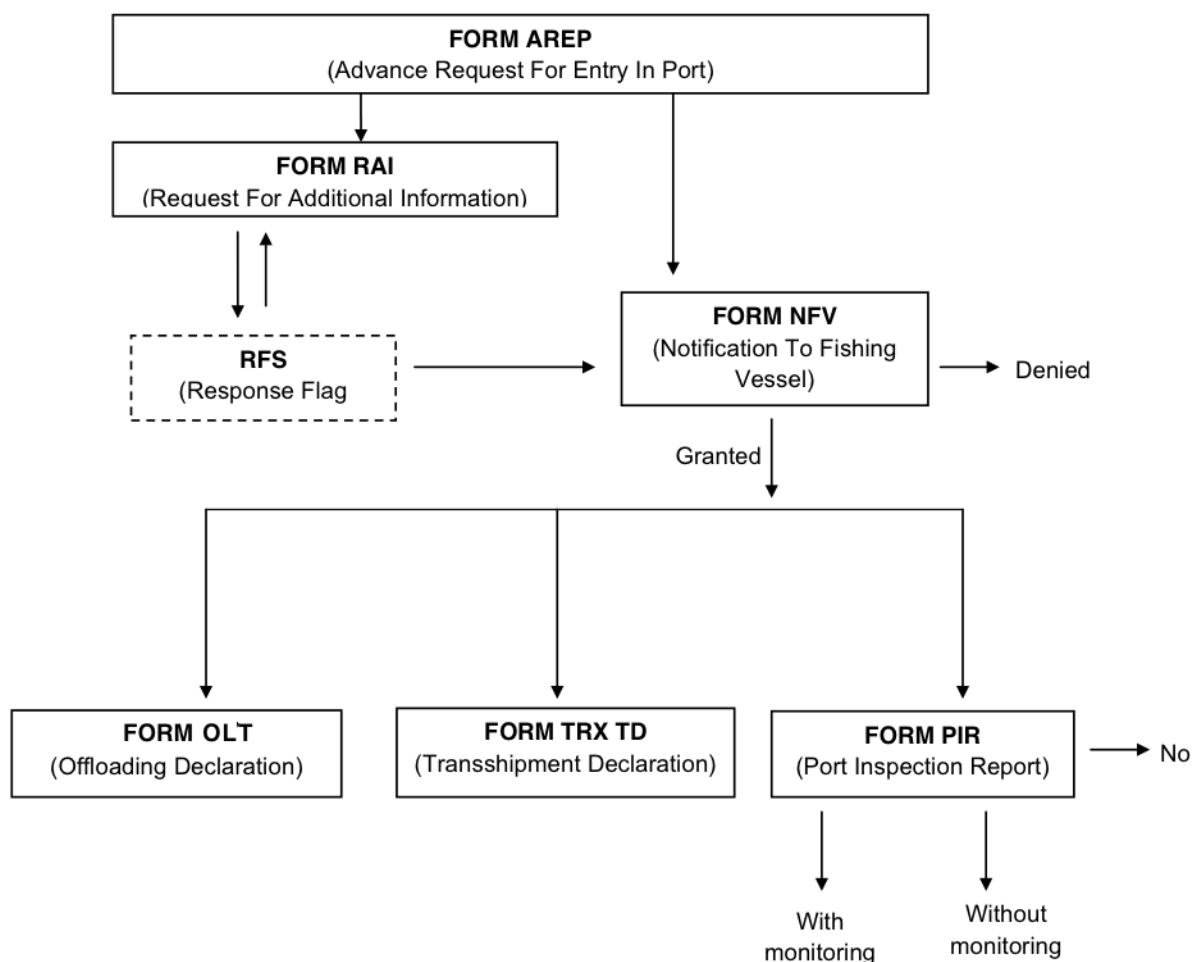


Figure 1 The e-PSM process

4 The Vessel File Listing

As a FSCA, the heart of the IOTC e-PSM application is the Vessel File Listing (“VFL”). The VFL allows you to consult e-PSM files that have been created for vessels flying your flag: incoming AREPs, look at the status of vessels flying your flag and calling in ports, reply to Requests for Additional Information (RAI), etc.

Definitions: the Vessel File

The Vessel File (VF) or e-PSM vessel file is created as soon as a form is completed (generally an AREP) and submitted in the e-PSM application.

There are two entry points to create a Vessel File, but the core process remains the same:

- From the IOTC website – suitable for vessel representatives,
- From the e-PSM application’s Port Activity Dashboard – suitable for port State users that may have received a paper version of an AREP (e.g. by fax).

The Vessel File acts as a “data folder” or a “vessel activity folder”. It is made of the different data and information submitted in each forms and the forms themselves. A complete overview of the Vessel File content and attached forms is accessible from the Vessel File Dashboard.

To access your VFL, go to the IOTC e-PSM website: <http://epsm.iotc.org> then click on the “Login to Dashboard” link.

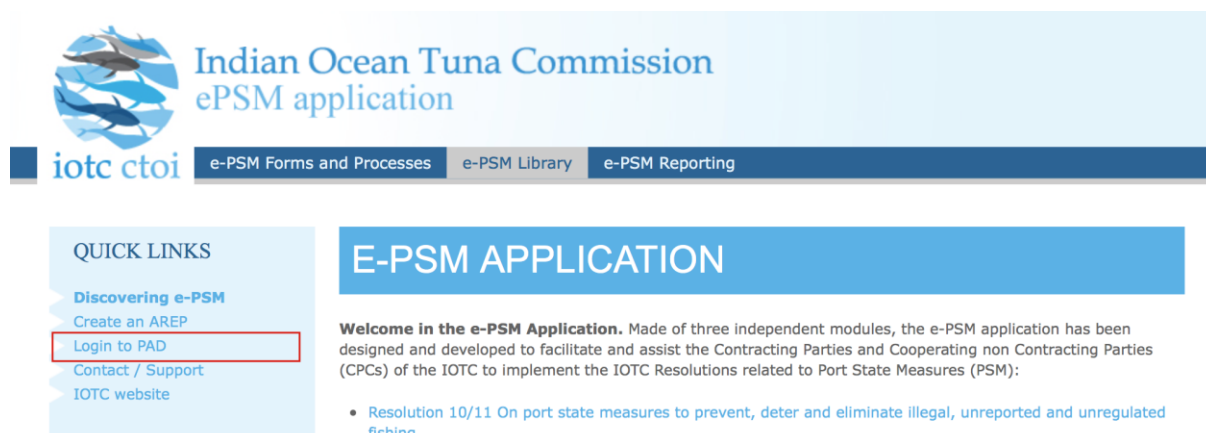


Figure 2 The IOTC e-PSM home page

On the Login page, enter your user name and password then click “Sign in”.

Login page

Please sign in with the login and password provided.

Sign in

Email address

Password

Figure 3 The IOTC e-PSM login form

You will then be presented with the VFL for your flag. It lists:

- All Vessel Files for vessels flying your flag (by default, only OPEN VF are displayed);
- All Vessel Files for vessels flying another flag, which have been shared with you.

VESSEL FILES LISTING

In the Vessel Files Listing, you can view and access e-PSM files that have been shared with you. As a Flag State user, you can also view and access your flagged vessels calling at foreign designated port(s).

Search e-PSM Files

You can search an e-PSM file by using the search engine below. You can query the E-PSM files database by entering any keywords (IOTC number, vessel name, National Registration Number (NRN), International Radio Call Sign (IRCS), International Maritime Organisation (IMO) number, gear), by type of vessel, by flag and by date (From/To). You can narrow your search by selecting "Active file only", only the e-PSM files active will be displayed.

Keywords (can be file name, file code or file's vessel name):

Flag state:

☒ Active files only

Vessel:

Port:

Click on an E-PSM file number to open the vessel file dashboard (FVD).

E-PSM file number	Status	Entry	Vessel flag	Vessel name	IRCS	Type of vessel	Last form
IDPAL_Olivier's Pride_FRA_201506165_5	OPEN	2015-06-04 10:00:00.0	FRA	Olivier's Pride	XXYY	Longliners-Pole and Line vessels	TRXTD 14/06/15 12:57

Figure 4 The Vessel File Listing

On your VFL, you can:

- Browse the list of current open Vessel Files,
- Search for current, open Vessel Files,
- Search for archived, closed Vessel Files,
- Access open or archived Vessel Files

4.1 Listing and Searching Vessel Files

By default, your VFL shows a list of all the current, open Vessel Files.

Click on an E-PSM file number to open the vessel file dashboard (FVD).

E-PSM file number	Status	Entry	Vessel flag	Vessel name	IRCS	Type of vessel	Last form
IDPAL_Olivier's Pride_FRA_201506165_5	OPEN	2015-06-04 10:00:00.0	FRA	Olivier's Pride	XXYY	Longliners-Pole and Line vessels	TRXTD 14/06/15 12:57

Figure 5 The list of open Vessel Files

A Vessel File is "open" until it has been *archived* by the PSCA: it means the file is still active, and that new information/forms will/might be added to it. When the file is deemed closed, usually after the vessel has left port and all forms and information have been submitted in a satisfactory manner, then the file is archived and will only be accessible in a read-only way.

The list of Open Vessel Files shows all the active files in chronological order, with the following information:

- **e-PSM file number:** a number generated by the e-PSM application: click on it to open the relevant Vessel File Dashboard where you can see details about the Vessel File.
- **Status:** whether the file is OPEN or ARCHIVED,
- **Entry:** the date of entry into port (as indicated in the AREP or in the PIR),
- **Vessel Flag:** The vessel's Flag,
- **Vessel name:** The vessel's name,

- **IRCS:** the vessel's International Radio Call Sign,
- **Type of vessel:** the vessel's type,
- **Last form:** the last e-PSM form that has been submitted regarding that vessel, along with the date and time of submission of said form. Clicking on the form's name (AREP, NFV, PIR...) allows you to display the PDF version of that file,

If you are looking for a particular vessel files and there are too many files in the list, it is an archived file or you want to find all files relating to a given vessel or a given flag, you can use the "Search e-PSM Files" form.

Search e-PSM Files

You can search an e-PSM file by using the search engine below. You can query the E-PSM files database by entering any keywords (IOTC number, vessel name, National Registration Number (NRN), International Radio Call Sign (IRCS), International Maritime Organisation (IMO) number, gear), by type of vessel, by flag and by date (From/To). You can narrow your search by selecting "Active file only", only the e-PSM files active will be displayed.

Keywords (can be file name, file code or file's vessel name):

Vessel:

Flag state:

Port:

☒ Active files only

Submit

Figure 6 The "Search e-PSM Files" form

You can search using the following criteria:

- **Keyword:** enter all or part of an IOTC number, vessel name, National Registration Number (NRN), International Radio Call Sign (IRCS), International Maritime Organisation (IMO) number or gear,
- **From-to:** select a date range within which you want to search for vessel files,
- **Type of vessel:** select a type of vessel,
- **Vessel flag:** select the flag of the vessel you want to find,
- **Active files only:** selected by default, it restricts the search for open, active files. If you want to search for archived files, deselect this box.

When you have selected your search criteria, click the "Submit" button to display the list of matching Vessel Files.

Keywords: Trevignon

Type of vessel: -

Vessel flag: -

☒ Active files only

Reset Submit

Click on an E-PSM file number to open the vessel file dashboard (FVD).

E-PSM file number	Status	Entry	Vessel flag	Vessel name	IRCS	Type of vessel	Last form	Vair
Arc2_TREVIGNON_FRA_201506152_2	OPEN	lun. 01/06/15 05:51	FRA	TREVIGNON	FMJQ	Purse seiners	TRXTD 05/06/15 14:17	
Arc2_TREVIGNON_FRA_201506153_4	OPEN	mar. 02/06/15 08:05	FRA	TREVIGNON	FMJQ	Purse seiners	AREP 02/06/15 08:28	
Arc2_TREVIGNON_FRA_201506155_7	OPEN		FRA	TREVIGNON	FMJQ	Purse seiners		

Figure 7 An example of Vessel File search based on the vessel's name

You can also clear the whole form by clicking on the "Reset" button.

5 The AREP process

The e-PSM application offers the Vessel representatives the possibility to submit an Advance request of entry in port (AREP) to the Competent Authority of the Port State. Sending the AREP is an IOTC mandatory requirement that IOTC CPCs have agreed to when they have adopted the Resolution 10/11 in 2010.

The advantages of providing an AREP through the e-PSM application are multiples:

- **FASTER REQUEST:** It fastens your entry into port and the decision making process of the port State,
- **PAPERLESS REQUEST:** It reduces paper works for you, master of the vessel or the agent, and the port State,
- **ENHANCED COMMUNICATION:** It provide a direct communication platform between you (master or agent) and the Competent Authority of the port State.

In a nutshell: the AREP process

At least 24hrs before the intended entry into port, the vessel representative uses the e-PSM application to send an AREP to the Port of Call Port State Competent Authority.

The PSCA reviews the AREP, ask for more information through the process of Request for Additional Information (RAI-AREP) as necessary.

Once all required information has been sent by the vessel (Master or agent), the PSCA sends a Notification to a Fishing Vessel (NFV) to the vessel to indicate whether the request for entry has been granted or not (Denial of entry).

Reminder

A vessel cannot enter a port without having submitted an AREP and any additional documents (as required by the Competent Authority of the port State).

A vessel can only call in ports that have been designated by IOTC Members (consult which ports in the IOTC area have been designated - (see the Designated Ports section on the IOTC e-PSM website: <http://epsm.iotc.org>).

It is mandatory to submit an AREP within the time period specified by the port State (Consult the advance period of notice of the port you wish to call - see the Designated Ports section on the IOTC e-PSM website: <http://epsm.iotc.org>).

As a Flag State Competent Authority, your role in the AREP process is mostly to receive notifications of the various forms that are created by the Vessel Representatives and to receive the responses sent by the Port State Competent Authority.

You might nonetheless receive Requests for Additional Information following an AREP (RAI-AREP) regarding a vessel flying your flag, to which you have to respond.

5.1 Filling and submitting the AREP form

5.1.1 How are AREP forms submitted?

There are two ways to fill an AREP form:

1. The old way: the Vessel representative fills in the paper form as specified in annex 1 of the Resolution 10/11 and transmit it to the relevant PSCA, which will enter it in the e-PSM application;

2. The new way: the Vessel representative goes to the e-PSM section of the IOTC website: <http://epsm.iotc.org> and fills an electronic version of the AREP.

5.1.2 Recipients of the AREP

By default, the AREP is automatically sent by email to:

- the Vessel Representative, who is the Vessel Contact that is defined as the “Sender of the advance request to enter port”;
- the Competent Authority of the Port State.

If the Vessel Representative wishes so, she can add additional recipients to which the AREP will be sent by email:

- the Flag States contacts (you) are listed as additional recipients by default;
- any other recipients can be added manually.

Tip: Who can be added as Additional recipients of an AREP?

The IOTC Resolution 10/11 (Paragraph 4) requests Port States to integrate and coordinate at national level the implementation of Port State Measures with the broader system of Port State Controls and exchange information among relevant national agencies.

It is recommended to copy other national agencies that have jurisdiction in port to inform them that a request to enter port has been submitted to the fisheries competent authority.

- **The national agencies you can add as recipients are: Customs Authority, Port Authority, Veterinary Authority, Immigration Authority, Maritime Authority, Fisheries Authority, Maritime Police, National Police, Ministry (National), Directorate (National), Department (National), National Coast Guard, Defence/Military Authority, Navy/Military Authority, Sanitary Authority.**

5.1.3 Reception of the AREP

An email will promptly be sent to the various contacts, including the FSCA, which gives you a link to check the AREP/Vessel File status.

Advanced Request for Entry in Port (AREP)[

]

1 message

R. epandev@gmail.com

14 juin 2015 11:21



AREP submission

An advance request to enter port has been submitted via the IOTC e-PSM Application. You can find the details of the submission below. You can download the AREP form at this link:

AREP information

Intended Port of Call Archipelagic Fishing Port Palabuhanratu-West Java

Vessel Name Olivier's Pride

Purpose(s)

- Landing
- Refueling
- Resupplying
- Transhipment

ETA Thu Jun 04 10:00:00 UTC 2015

Disclaimer: The IOTC e-PSM and its operators and users will be not liable for any inaccuracies and errors in the provided information. The e-PSM application will be not liable for any direct or indirect loss or damage arising under these terms and conditions or in connection with the information provided by our website and the notifications messages and we will not be liable for any loss of profit, contracts, business, goodwill, data, income, revenue or anticipated savings arising under terms and conditions or in connection with our website, whether direct or indirect, and whether arising in tort, contract, or otherwise. The accuracy of the information presented is not guaranteed and may be affected by changes in vessels itineraries, by missing data, by erroneous data entered by vessel's representatives, Port State User or any other e-PSM user.

EPSM Application - epsm.iotc.org

Figure 8 The AREP submission notification email

The AREP will also appear in your VFL, with the relevant Vessel File showing "AREP" in the "Last form" column.

VESSEL FILE DASHBOARD - IDPAL_OLIVIER'S PRIDE_FRA_201506165_5

by **Olivier Master** Created on 2015-06-14 09:21:44.0

[Back to previous page](#)

Name of port state measures responsible party
Email address of port state measures responsible party

Olivier Master
olivier.master@mail.com



Name of vessel	Olivier's Pride	Type of vessel	Longliners-Pole and Line vessels
Flag	France (EU)	Types of gear	[Pole and lines, Drifting longline]
IRCS	XXYY		
Vessel contact information		IMO id	1234567
IOTC id		Certificate of registry id	
External id		Beam	13.0
Vessel dimensions	Length	55.0	Draft
Vessel master	Olivier Master - New Zealand		6.0

Type of contact	Name	Phone	Mobile	Fax	Email
Master	Olivier Master	006494370987	0064020190789856	006494370987	olivier.master@mail.com
Owner	Olivier Owner	0033479890976	0033675123215	0033479890976	olivier.owner@mail.com

Form	Creation date	Update date
Advanced Request for Entry in Port (AREP)	2015-06-14 09:21:44.0	2015-06-14 09:21:44.0

Figure 9 The Vessel File status screen showing the vessel's details and contacts and the AREP form that has been submitted

Once the Vessel representative has successfully submitted the AREP, he just has to wait to be notified by email by the Port State Competent Authority:

- through a Request for Additional Information following an AREP (RAI-AREP), to which you will have to reply;
- through a Notification to a Fishing Vessel (NFV) granting or denying access to the port.

5.2 Receiving a RAI-AREP and replying

If the Competent Authority of the port in which a vessel flying your flag intends to call requires additional information regarding the AREP that was submitted, it will send a Request for Additional Information following an AREP (RAI-AREP). This RAI-AREP can be sent to:

- the Vessel Representative (who sent the AREP),
- the Flag State Competent Authority (you),
- other officials, as needed.

The list of additional information that the PSCA might request includes:

- Fishing licence issued by a Coastal State;
- Flag State Authorisation to Fish (ATF);
- Transshipment declaration;
- Fishing logbook (covering a given period);
- Vessel Certificate of National Registration;
- IOTC Transshipment declaration;
- VMS track (covering a given period);
- Identification document of the Vessel Master;
- Any other information/document, as needed.

You will be notified by an email sent to your contact address. This email contains:

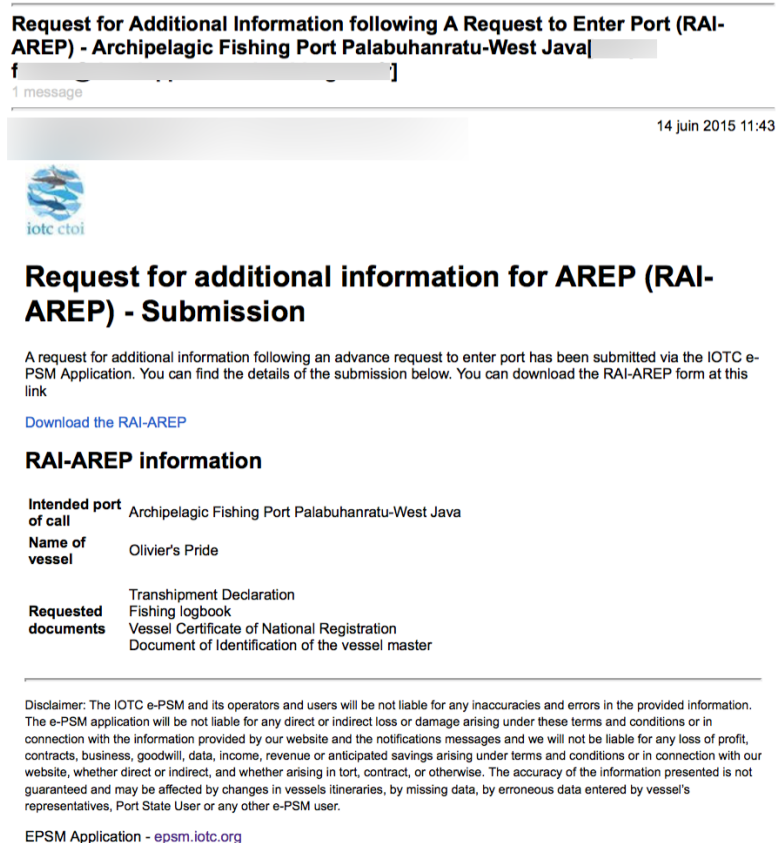


Figure 10 A RAI-AREP notification email

- the list of documents/information requested by the PSCA;
- a link to download a PDF copy of the RAI-AREP with details on what additional information is required;



Request for Additional Information following A Request to Enter Port (RAI-AREP)

Information on fishing vessel requesting entry in port			
Arep received	14 June 2015 - 09:21 +0000	Port of call	Archipelagic Fishing Port Palabuhanratu-West Java
Port of call state	Indonesia		
Estimated date and time of arrival	04 June 15 - 10:00 UTC		
Name of vessel	Olivier's Pride		
Flag	France (EU)	IRCS	XXYY
IOTC id		Certificate of registry id	

Request for Additional Information following A Request to Enter Port (RAI-AREP)
<p>You are requested to provide the following documents as complementary information of the request to enter the port of Archipelagic Fishing Port Palabuhanratu-West Java:</p> <ul style="list-style-type: none"> ✓ Transshipment Declaration ✓ Fishing logbook From: Jan 5, 2015 To: Jun 1, 2015 ✓ Vessel Certificate of National Registration ✓ Document of Identification of the vessel master

Date: 14 June 2015 - 09:43 UTC

Sender: Name of port State officer : Hermann Fish

Figure 11 A RAI-AREP PDF document

- a link to access directly a web page in the e-PSM application where you can consult the status of the current vessel file, with access to all previously submitted forms or notifications, including the RAI-AREP.

VESSEL FILE DASHBOARD - IDPAL_OLIVIER'S PRIDE_FRA_201506165_5

by **Olivier Master** Created on 2015-06-14 09:21:44.0

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Name of port state measures responsible party
Email address of port state measures responsible party

Olivier Master
olivier.master@mail.com



Name of vessel	Olivier's Pride		Type of vessel	Longliners-Pole and Line vessels	
Flag	France (EU)		Types of gear	[Pole and lines, Drifting longline]	
IRCS	XXYY				
Vessel contact information					
IOTC id			IMO id	1234567	
External id			Certificate of registry id		
Vessel dimensions	Length	55.0	Beam	13.0	Draft 6.0
Vessel master	Olivier Master - New Zealand				

Type of contact	Name	Phone	Mobile	Fax	Email
Master	Olivier Master	006494370987	0064020190789856	006494370987	olivier.master@mail.com
Owner	Olivier Owner	0033479890976	0033675123215	0033479890976	olivier.owner@mail.com

Form	Creation date	Update date
Advanced Request for Entry in Port (AREP)	2015-06-14 09:21:44.0	2015-06-14 09:21:44.0
Request for Additional Information following A Request to Enter Port (RAI-AREP)	2015-06-14 09:43:15.0	2015-06-14 09:43:15.0

Figure 12 The Vessel File status page showing that there is a RAI-AREP awaiting response

The RAI-AREP will also appear in your VFL, with the relevant Vessel File showing "RAI-AREP" in the "Last form" column.

On the Vessel File status page, a RAI-AREP awaiting response will be shown with an Attachments icon (📎). To see the list of requested documents and upload the relevant files, click on the Attachments icon (📎).

Note that on this page you can also download all the forms that have been submitted or sent under the current Vessel File: simply click on the Document icon (📄) to download the relevant PDF.

REQUEST FOR ADDITIONAL INFORMATION FOLLOWING A REQUEST TO ENTER PORT (RAI-AREP)

Olivier's Pride
France (EU)

IRCS : **XXYY**
IMO id : **1234567**

Type of vessel : **Longliners-Pole and Line vessels**
Types of gear : **Pole and lines, Drifting longline**
Length : **55.0** - Beam : **13.0** - Draft : **6.0**

Estimated date and time of arrival :
Jeu. 04 juin 2015 - 10:00 UTC

Port of call :
Archipelagic Fishing Port Palabuhanratu-West Java

Arep received :
dim. 14 juin 2015

Requested documents

Type of document	Requester comments	Response date	Response comments
Transhipment Declaration			📎
Fishing logbook	2015-01-05 > 2015-06-01		📎
Vessel Certificate of National Registration			📎
Document of Identification of the vessel master			📎

Figure 13 The RAI-AREP Requested document screen on the Vessel File status page

To upload the requested documents, click on the Upload icon (📎) in the “Action” column to open the Document Upload dialog:

Submit a request document

File to upload

Choisir le fichier

Response comments

Here is the requested transhipment declaration. Regards.

Close

Submit

Figure 14 The RAI-AREP Document Upload dialog

- Click the “Select file” button and in the pop-up file explorer, select the relevant file and click the “Select” button (terms may vary depending on your operating system, language and web browser). Note: please make sure that the file you are uploading is of a reasonable size (not more than a couple Megabytes).
- Enter any relevant comment or remark in the “Response comment” field, as needed.
- Click the “Submit” button.
- You will then be returned to the Vessel File status page where each Requested Document for which you uploaded a file will be marked with a Document icon (📄).

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REQUEST FOR ADDITIONAL INFORMATION FOLLOWING A REQUEST TO ENTER PORT (RAI-AREP)

Olivier's Pride
France (EU)

IRCS : XXYY
IMO id : 1234567









Type of vessel : Longliners-Pole and Line vessels
Types of gear : Drifting longline, Pole and lines
Length : 55.0 - Beam : 13.0 - Draft : 6.0

Estimated date and time of arrival :
Thu 04 June 2015 - 10:00 UTC

Port of call :
Archipelagic Fishing Port Palabuhanratu-West Java


Arep received :
Sun 14 June 2015

Requested documents

Type of document	Requester comments	Response date	Response comments
Transshipment Declaration		2015-06-14 09:51:22.0	Transshipment declaration  
Fishing logbook	2015-01-05 > 2015-06-01	2015-06-14 09:52:22.0	logbook, as requested  
Vessel Certificate of National Registration		2015-06-14 09:52:33.0	 
Document of Identification of the vessel master		2015-06-14 09:53:37.0	Master's passport  

Notify update to parties

Figure 15 The RAI-AREP Requested document screen showing uploaded documents

- If you made a mistake and uploaded the wrong file, simply click on the Upload icon () again to replace the previous file with a new one.

Note that as soon as you click the “Submit” button, the file will be uploaded to the e-PSM application.

Once you have uploaded all the relevant documents, click the “Notify update to parties” button and an email will be sent to the relevant recipients to notify them that the RAI-AREP has been answered.

Reminder

Do not forget to click the “Notify update to parties” button: if you do, then the parties, and especially the Port State Competent Authority will not be notified that you have answered the RAI-AREP and your entry to port could be delayed or even denied.

After that, you can safely go back to your VFL or log out and wait for the PSCA feedback:

- if the PSCA requires more details, you will receive a new RAI-AREP notification or a Request for new documents within the same RAI-AREP;
- if the PSCA has all the information required to take a decision regarding the AREP, they will send a Notification to a Fishing Vessel (NFV) to the Vessel representative, with copy to you.

5.3 Receiving a Notification to a Fishing Vessel

Once the PSCA has all the information required to take a decision regarding your AREP, they will send a Notification to a Fishing Vessel (NFV) to the Vessel representative, with copy to the FSCA, which can indicate:

- Port entry authorised: the vessel can enter port;
- Port entry authorised but use of port facilities denied until completion of a port inspection and clearance by the competent authority: once in port your vessel will undergo a Port Inspection and the PSCA will then produce a Port Inspection Report (see section 6 below);
- Port entry denied: the vessel cannot enter port.

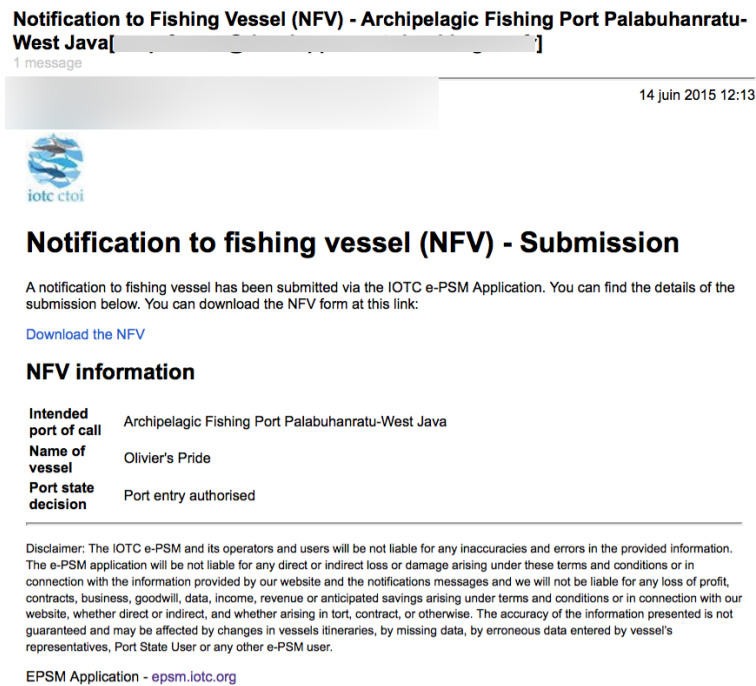


Figure 16 A Notification to a Fishing Vessel email

The NFV will also appear in your VFL, with the relevant Vessel File showing “NFV” in the “Last form” column.

6 The Port Inspection process

Depending on the national procedures and policies, the PSCA can require that a vessel flying your flag be inspected after arriving in port. This will happen following an NFV denying use of port facilities until completion of a port inspection and clearance by the competent authority but can also happen after an NFV authorising entry in port without conditions.

The Port inspection is carried-out by an inspection team composed of authorised officers from the competent authority.

During the inspection process, the inspectors will complete a Port Inspection Report (PIR). This will be entered in the e-PSM application and the Vessel File will be updated with a PIR form.

6.1 Receiving the PIR

As FSCA, you will receive a PIR notification by email after each inspection of a vessel flying your flag. This email contains:

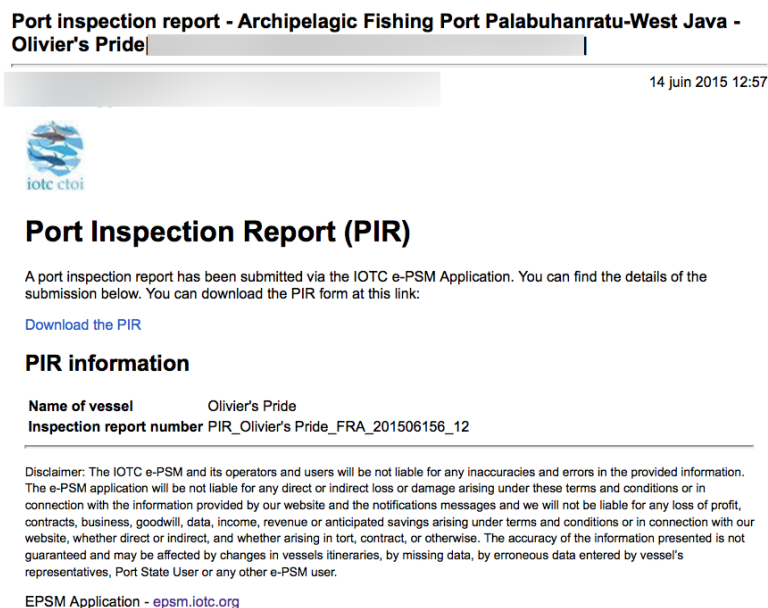


Figure 17 A PIR notification email

- a link to download a PDF copy of the PIR;
- a link to access directly a web page in the e-PSM application where you can consult the status of the current vessel file, with access to all previously submitted forms or notifications, including the PIR.

VESSEL FILE DASHBOARD - IDPAL_OLIVIER'S PRIDE_FRA_201506165_5

by Olivier Master Created on 2015-06-14 09:21:44.0

[Back to previous page](#)

Name of port state measures responsible party **Olivier Master**
 Email address of port state measures responsible party **olivier.master@mail.com**



Name of vessel	Olivier's Pride	Type of vessel	Longliners-Pole and Line vessels
Flag	France (EU)	Types of gear	[Pole and lines, Drifting longline]
IRCS	XXYY		
Vessel contact information		IMO id	1234567
IOTC id		Certificate of registry id	
External id		Beam	13.0
Vessel dimensions	Length	Draft	6.0
Vessel master	Olivier Master - New Zealand		

Type of contact	Name	Phone	Mobile	Fax	Email
Master	Olivier Master	006494370987	0064020190789856	006494370987	olivier.master@mail.com
Owner	Olivier Owner	0033479890976	0033675123215	0033479890976	olivier.owner@mail.com

Form	Creation date	Update date
Advanced Request for Entry in Port (AREP)	2015-06-14 09:21:44.0	2015-06-14 09:21:44.0
Request for Additional Information following A Request to Enter Port (RAI-AREP)	2015-06-14 09:43:15.0	2015-06-14 09:43:15.0
Request for Additional Information following A Request to Enter Port (RAI-AREP)	2015-06-14 10:02:06.0	2015-06-14 10:02:06.0
Notification to Fishing Vessel (NFV)	2015-06-14 10:13:06.0	2015-06-14 10:13:06.0
Port Inspection Report (PIR)	2015-06-14 10:57:32.0	2015-06-14 10:57:32.0

Figure 18 The Vessel File status page showing that there is a PIR

The PIR will also appear in your VFL, with the relevant Vessel File showing “PIR” in the “Last form” column.

Once you have received the PIR, there is nothing for you to do unless the PSCA requires additional information from the FSCA through a RAI-PIR.

Note that the PIR DPF that you can download includes computed differences between catch quantities declared in the AREP and those verified by the inspector, for the “Evaluation of catch to be offloaded” and “Catch retained on board” sections of the AREP.

Evaluation of catch to be offloaded									
Species	Product form	Catch area(s)	Quantity on board declared (Kg)	Quantity to be landed (Kg)	Quantity to be Transhipped (Kg)	Quantity Landed verified (kg)	Quantity Transhipped verified (kg)	Delta landed	Delta transhipped
Albacore	Whole/rounded - Not processed		3,500	2,000	1,500	2,000	1,500	0	0
Yellowfin tuna	Whole/rounded - Not processed		1,400	1,300	0	1,000	300	-300	300
Skipjack tuna	Whole/rounded - Not processed		800	0	700	0	600	0	-100

Catch retained on Board						
Species	Product Form	Catch Area(s)	Quantity Declared	Quantity Retained	Delta Retained	Objection
Yellowfin tuna	Whole/rounded - Not processed	Indonesia,IOTC	0	100	100	some yellowfin kept on board

Figure 19 The PIR PDF document showing the differences between catch quantities declared in the AREP and those verified by the inspector

6.2 Receiving a RAI-PIR and replying

If the Competent Authority of the port State in which a vessel flying your flag has been inspected requires additional information following the Port Inspection, it may send a Request for Additional Information following a PIR (RAI-PIR), which can be addressed to:

- the Vessel Representative (who sent the AREP),
- the Flag State Competent Authority (you),
- other officials, as needed.

The list of additional information that the PSCA might request includes:

- Flag State Authorisation to Fish (ATF);
- Flag State Authorisation to Tranship;
- Fishing logbook (covering a given period);
- Vessel Certificate of National Registration;
- IOTC Transshipment declaration;
- VMS track (covering a given period);
- Any other information/document, as needed.

You will be notified by an email sent to your contact address. This email contains:

Request for Additional Information following a Port Inspection Report (RAI-PIR)
- Archipelagic Fishing Port Palabuhanratu-West Java

14 juin 2015 13:09



Request for additional information for PIR (RAI-PIR) - Submission

A request for additional information following a port inspection has been submitted. You will find the detail of your request for additional information in the below section. You can download the PDF of the request using the following link "Download the RAI-PIR".

[Download the RAI-PIR](#)

RAI-PIR information

Intended port of call Archipelagic Fishing Port Palabuhanratu-West Java

Name of vessel Olivier's Pride

Requested documents Flag State Authorisation to Tranship
VMS track

Disclaimer: The IOTC e-PSM and its operators and users will be not liable for any inaccuracies and errors in the provided information. The e-PSM application will be not liable for any direct or indirect loss or damage arising under these terms and conditions or in connection with the information provided by our website and the notifications messages and we will not be liable for any loss of profit, contracts, business, goodwill, data, income, revenue or anticipated savings arising under terms and conditions or in connection with our website, whether direct or indirect, and whether arising in tort, contract, or otherwise. The accuracy of the information presented is not guaranteed and may be affected by changes in vessels itineraries, by missing data, by erroneous data entered by vessel's representatives, Port State User or any other e-PSM user.

EPSM Application - epsm.iotc.org

Figure 20 A RAI-PIR notification email

- the list of documents/information requested by the PSCA;
- a link to download a PDF copy of the RAI-PIR with details on what additional information is required;



Request for Additional Information following a Port Inspection Report (RAI-PIR)

Information on fishing vessel requesting entry in port			
Arep received	14 June 2015 - 09:21 UTC	Port of call	Archipelagic Fishing Port Palabuhanratu-West Java
Port of call state	Indonesia		
Estimated date and time of arrival	04 June 15 - 10:00 UTC		
Name of the vessel	Olivier's Pride		
Flag	France (EU)	IRCS	XXYY
IOTC identification number		Certificate of registry identification number (or national registration number)	

Request for additional information
<p>You are requested to provide the following documents as complementary information following the inspection of the vessel in the port of Archipelagic Fishing Port Palabuhanratu-West Java</p> <p>To confirm that the fish on board was taken in accordance with applicable requirements of the IOTC, the flag of the vessel must provide the following information/documents within 9 days from the date of this request. failing to provide the information within the period of time, the vessel will be denied use of the port for landing, transshipping, packaging, processing, refuelling, resupplying, maintenance and drydocking in accordance with paragraph 9.1</p> <p>✓ Flag State Authorisation to Tranship</p> <p>✓ VMS track From: May 1, 2015 To: Jun 4, 2015</p>

Date: 14 June 2015 - 11:09 UTC

Name of officer: Hermann Fish

Figure 21 A RAI-PIR PDF document

- a link to access directly a web page in the e-PSM application where you can consult the status of the current vessel file, with access to all previously submitted forms or notifications, including the RAI-PIR.

VESSEL FILE DASHBOARD - IDPAL_OLIVIER'S PRIDE_FRA_201506165_5

by [Olivier Master](#) Created on 2015-06-14 09:21:44.0

[Back to previous page](#)

Name of port state measures responsible party
Email address of port state measures responsible party

Olivier Master
olivier.master@mail.com



Name of vessel **Olivier's Pride**
Flag **France (EU)**
IRCS **XXYY**
Vessel contact information
IOTC id
External id

Type of vessel **Longliners-Pole and Line vessels**
Types of gear **[Pole and lines, Drifting longline]**

IMO id **1234567**
Certificate of registry id
Beam **13.0** Draft **6.0**

Vessel dimensions Length **55.0**
Vessel master **Olivier Master - New Zealand**

Type of contact	Name	Phone	Mobile	Fax	Email
Master	Olivier Master	006494370987	0064020190789856	006494370987	olivier.master@mail.com
Owner	Olivier Owner	0033479890976	0033675123215	0033479890976	olivier.owner@mail.com

Form	Creation date	Update date
Advanced Request for Entry in Port (AREP)	2015-06-14 09:21:44.0	2015-06-14 09:21:44.0
Request for Additional Information following A Request to Enter Port (RAI-AREP)	2015-06-14 09:43:15.0	2015-06-14 09:43:15.0
Request for Additional Information following A Request to Enter Port (RAI-AREP)	2015-06-14 10:02:06.0	2015-06-14 10:02:06.0
Notification to Fishing Vessel (NFV)	2015-06-14 10:13:06.0	2015-06-14 10:13:06.0
Port Inspection Report (PIR)	2015-06-14 10:57:32.0	2015-06-14 10:57:32.0
Request for Additional Information following a Port Inspection Report (RAI-PIR)	2015-06-14 11:09:08.0	2015-06-14 11:09:08.0

Figure 22 The Vessel File status page showing that there is a RAI-PIR awaiting response

The RAI-PIR will also appear in your VFL, with the relevant Vessel File showing “RAI-PIR” in the “Last form” column.

On the Vessel File status page, a RAI-PIR awaiting response will be shown with an Attachments icon (📎). To see the list of request documents and upload the relevant files, click on the Attachments icon (📎).

Note that on this page you can also download all the forms that have been submitted or sent under the current Vessel File: simply click on the Document icon (📄) to download the relevant PDF.

RAIPR_OLIVIER_S-PRIDE_FRANCE-_EU__20150614

Olivier's Pride
France (EU)

IRCS : **XXYY**
IMO id : **1234567**

Type of vessel : **Longliners-Pole and Line vessels**
Types of gear : **Drifting longline, Pole and lines**
Length : **55.0** - Beam : **13.0** - Draft : **6.0**

Estimated date and time of arrival :
jeu. 04 juin 2015 - 10:00 UTC

Port of call :
Archipelagic Fishing Port Palabuhanratu-West Java

Arep received :
dim. 14 juin 2015

Requested documents

Type of document	Requester comments	Response date	Response comments
Transshipment Declaration			📄
VMS track	2015-05-01 > 2015-06-04		📄

Figure 23 The RAI-PIR Requested document screen on the Vessel File status page

To upload the requested documents, click on the icon (📎) in the “Action” column to open the Document Upload dialog:

Figure 24 The RAI-PIR Document Upload dialog

- Click the “Select file” button and in the pop-up file explorer, select the relevant file and click the “Select” button (terms may vary depending on your operating system, language and web browser). Note: please make sure that the file you are uploading is of a reasonable size (not more than a couple Megabytes),
- Enter any relevant comment or remark in the “Response comment” field, as needed,
- Click the “Submit” button,
- You will then be returned to the Vessel File status page where each Requested Document for which you uploaded a file will be marked with a Documents icon (📎).

Type of document	Requester comments	Response date	Response comments	Action
Transshipment Declaration		2015-06-14 11:13:03.0	Here is the TRX declaration	📎 ⬆
VMS track	2015-05-01 > 2015-06-04	2015-06-14 11:13:28.0	The requested VMS track	📎 ⬆

Figure 25 The RAI-PIR Requested document screen showing uploaded documents

- If you made a mistake and uploaded the wrong file, simply click on the Upload icon (📎) again to replace the previous file with a new one.

Note that as soon as you click the “Submit” button, the file will be uploaded to the e-PSM application.

Once you have uploaded all the relevant documents, click the “Notify update to parties” button and an email will be sent to the relevant recipients to notify them that the RAI-PIR has been answered.

Reminder

Do not forget to click the “Notify update to parties” button: if you do, then the parties, and especially the Port State Competent Authority will not be notified that you have answered the RAI-PIR.

After that, you can safely go back to your VFL or log out and wait for the PSCA feedback:

- if the PSCA requires more details, you will receive a new RAI-PIR notification or a Request for new documents.

6.3 The offloading declaration (OLT)

As mentioned in the AREP process summary, when the port State decides to not conduct a complete Port inspection of the vessel, it can decide (or not) to inspect/monitor the offloading (transshipment and/or landing operations). Following the inspection/monitoring of the offloading, the port State will complete an Offloading Declaration (OLT).

When the OLT has been completed by the Inspector and submitted to the e-PSM application, you will receive a notification by email sent to your contact address. This email contains:

Offloading Declaration (OLT) - Archipelagic Fishing Port Palabuhanratu-West Java[]

14 juin 2015 14:39



Offloading form (OLT) - Submission

The offloading form will be sent to the master of the vessel, the flag State of the vessel, the IOTC Secretariat and the recipients added in the section "Additional Recipients".

[Download the OLT](#)

OLT information

Intended port of call	Archipelagic Fishing Port Palabuhanratu-West Java
Name of vessel	Olivier's Pride
Is this landing operation monitored by an inspector	Yes
Inspection report number	OLT_Olivier's Pride_FRA_201506155_14

Disclaimer: The IOTC e-PSM and its operators and users will be not liable for any inaccuracies and errors in the provided information. The e-PSM application will be not liable for any direct or indirect loss or damage arising under these terms and conditions or in connection with the information provided by our website and the notifications messages and we will not be liable for any loss of profit, contracts, business, goodwill, data, income, revenue or anticipated savings arising under terms and conditions or in connection with our website, whether direct or indirect, and whether arising in tort, contract, or otherwise. The accuracy of the information presented is not guaranteed and may be affected by changes in vessels itineraries, by missing data, by erroneous data entered by vessel's representatives, Port State User or any other e-PSM user.

EPSM Application - epsm.iotc.org

Figure 26 An OLT notification email

- a link to download a PDF copy of the OLT;
- a link to access directly a web page in the e-PSM application where you can consult the status of the current vessel file, with access to all previously submitted forms or notifications, including the OLT.

VESSEL FILE DASHBOARD - IDPAL_OLIVIER'S PRIDE_FRA_201506165_5

by **Olivier Master** Created on **2015-06-14 09:21:44.0**
[Back to previous page](#)

Name of port state measures responsible party
 Email address of port state measures responsible party

Olivier Master
olivier.master@mail.com



Name of vessel	Olivier's Pride	Type of vessel	Longliners-Pole and Line vessels	
Flag	France (EU)	Types of gear	[Pole and lines, Drifting longline]	
IRCS	XXYY	IMO id	1234567	
Vessel contact information		Certificate of registry id		
IOTC id		Beam	13.0	Draft 6.0
External id				
Vessel dimensions		Length	55.0	
Vessel master	Olivier Master - New Zealand			

Type of contact	Name	Phone	Mobile	Fax	Email
Master	Olivier Master	006494370987	0064020190789856	006494370987	olivier.master@mail.com
Owner	Olivier Owner	0033479890976	0033675123215	0033479890976	olivier.owner@mail.com

Form	Creation date	Update date	
Advanced Request for Entry in Port (AREP)	2015-06-14 09:21:44.0	2015-06-14 09:21:44.0	
Request for Additional Information following A Request to Enter Port (RAI-AREP)	2015-06-14 09:43:15.0	2015-06-14 09:43:15.0	
Request for Additional Information following A Request to Enter Port (RAI-AREP)	2015-06-14 10:02:06.0	2015-06-14 10:02:06.0	
Notification to Fishing Vessel (NFV)	2015-06-14 10:13:06.0	2015-06-14 10:13:06.0	
Port Inspection Report (PIR)	2015-06-14 10:57:32.0	2015-06-14 10:57:32.0	
Request for Additional Information following a Port Inspection Report (RAI-PIR)	2015-06-14 11:09:08.0	2015-06-14 11:09:08.0	
Offloading Declaration (OLT)	2015-06-14 12:39:53.0	2015-06-14 12:39:53.0	

Figure 27 The Vessel File status page showing that there is an OLT which has been produced

Note that on this page you can also download all the forms that have been submitted or sent under the current Vessel File: simply click on the Document icon () to download the relevant PDF.



Offloading Declaration (OLT)

Information on fishing vessel requesting entry in port			
Arep received	14 June 15 - 09:21 UTC	Port of call	Archipelagic Fishing Port Palabuhanratu-West Java
Port of call state	Indonesia		
Estimated date and time of arrival	04 June 15 - 10:00 UTC		
Name of vessel	Olivier's Pride		
Flag	France (EU)	IRCS	XXYY
IOTC id		Certificate of registry id	

Information on the offloading	
Is this landing operation monitored by an inspector: Yes Inspecting authority : Java Fisheries Authority Id of principal inspector : AB 299839 Name of principal inspector : A. Roberts Email of principal inspector : aroberts@mail.com	Inspection report number : OLT_Olivier's Pride_FRA_201506155_14 Port of inspection : Archipelagic Fishing Port Palabuhanratu-West Java Commencement of monitoring : 04/06/2015 - 14:28 +0000 Completion of monitoring : 04/06/2015 - 18:28 +0000

Evaluation of offloaded catch									
Species	Product form	Catch area(s)	Quantity on board declared (Kg)	Quantity to be landed (Kg)	Quantity to be Transhipped (Kg)	Quantity Landed verified (kg)	Quantity Transhipped verified (kg)	Delta landed	Delta transhipped
Albacore	Whole/rounded - Not processed		3,500	2,000	1,500	2,000	1,500	0	0
Yellowfin tuna	Whole/rounded - Not processed		1,400	1,300	0	1,000	300	-300	300
Skipjack tuna	Whole/rounded - Not processed		800	0	700	0	600	0	-100

Figure 28 The OLT PDF document showing the differences between catch quantities declared in the AREP and those verified by the inspector

The OLT will also appear in your VFL, with the relevant Vessel File showing “OLT” in the “Last form” column.

7 The Transshipment monitoring process

7.1 Transshipment as a receiver vessel (TRX-TDR)

If a vessel flying your flag receives fish products transhipped from another vessel while in port, the Vessel representative must transmit the Transshipment Declaration to the PSCA, then a Transshipment Declaration as a Receiver Vessel (TRX-TDR) will be filled by the PSCA's Inspector in the e-PSM application, including the details about the transshipment operations (donor vessel, species/products transhipped etc.).

When the TRX-TDR has been completed by the Inspector and submitted to the e-PSM application, the Vessel representative and you, the PSCA, will receive a notification by email. This email contains:

Transshipment Declaration (TRX-TD) - Archipelagic Fishing Port Palabuhanratu-West Java

14 juin 2015 14:57



Transshipment declaration (TRX/TD) - Submission

A transshipment declaration has been submitted via the IOTC e-PSM Application. You can find the details of the submission below. You can download the TRX/TD form at this link:

[Download the TRX/TD](#)

Declaration details

Intended port of call Archipelagic Fishing Port Palabuhanratu-West Java
Donor vessel KINGFISHER
Receiver vessel Olivier's Pride

Disclaimer: The IOTC e-PSM and its operators and users will be not liable for any inaccuracies and errors in the provided information. The e-PSM application will be not liable for any direct or indirect loss or damage arising under these terms and conditions or in connection with the information provided by our website and the notifications messages and we will not be liable for any loss of profit, contracts, business, goodwill, data, income, revenue or anticipated savings arising under terms and conditions or in connection with our website, whether direct or indirect, and whether arising in tort, contract, or otherwise. The accuracy of the information presented is not guaranteed and may be affected by changes in vessels itineraries, by missing data, by erroneous data entered by vessel's representatives, Port State User or any other e-PSM user.

EPSM Application - epsm.iotc.org

Figure 29 A TRX-TDR notification email

- a link to download a PDF copy of the TRX-TDR;



Transshipment Declaration (TRX-TD)

Donor vessel			
Name of the vessel	KINGFISHER		
Flag	Australia	IRCS	VZN7927
IOTC identification number	8585	Certificate Of Registry Identification Number	LFB4295
Receiver vessel			
Name of the vessel	Olivier's Pride		
Flag	France (EU)	IRCS	XXYY
IOTC identification number		Certificate Of Registry Identification Number	
Port of call state	Indonesia		
Flag state license number			
Donor vessel			
Receiving vessel			
Information on the trip of the donor vessel			
Date of departure of previous port visited : 01/06/2015 - 04:48 +0000 Departure place : Port Louis, MU (MUPLU)		Date of arrival at next port of call : 06/06/2015 - 14:48 +0000 Return place : Benoa, Bali, ID (IDBOA)	
Transshipment date : 04/06/2015			
Transshipment information			
Species	Product form	Weight (kg)	
Albacore	Whole/rounded - Not processed	500	
Yellowfin tuna	Whole/rounded - Not processed	500	

Figure 30 A TRX-TDR PDF document

- a link to access directly a web page in the e-PSM application where you can consult the status of the current vessel file, with access to all previously submitted forms or notifications, including the TRX-TDR.

VESSEL FILE DASHBOARD - IDPAL_OLIVIER'S PRIDE_FRA_201506165_5

by **Olivier Master** Created on 2015-06-14 09:21:44.0

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Name of port state measures responsible party
Email address of port state measures responsible party

Olivier Master
olivier.master@mail.com



Name of vessel	Olivier's Pride	Type of vessel	Longliners-Pole and Line vessels
Flag	France (EU)	Types of gear	[Pole and lines, Drifting longline]
IRCS	XXYY		
Vessel contact information		IMO id	1234567
IOTC id		Certificate of registry id	
External id		Beam	13.0
Vessel dimensions	Length	Draft	6.0
Vessel master	Olivier Master - New Zealand		

Type of contact	Name	Phone	Mobile	Fax	Email
Master	Olivier Master	006494370987	0064020190789856	006494370987	olivier.master@mail.com
Owner	Olivier Owner	0033479890976	0033675123215	0033479890976	olivier.owner@mail.com

Form	Creation date	Update date
Advanced Request for Entry in Port (AREP)	2015-06-14 09:21:44.0	2015-06-14 09:21:44.0
Request for Additional Information following A Request to Enter Port (RAI-AREP)	2015-06-14 09:43:15.0	2015-06-14 09:43:15.0
Request for Additional Information following A Request to Enter Port (RAI-AREP)	2015-06-14 10:02:06.0	2015-06-14 10:02:06.0
Notification to Fishing Vessel (NFV)	2015-06-14 10:13:06.0	2015-06-14 10:13:06.0
Port Inspection Report (PIR)	2015-06-14 10:57:32.0	2015-06-14 10:57:32.0
Request for Additional Information following a Port Inspection Report (RAI-PIR)	2015-06-14 11:09:08.0	2015-06-14 11:09:08.0
Offloading Declaration (OLT)	2015-06-14 12:39:53.0	2015-06-14 12:39:53.0
Transshipment Declaration (TRX-TD)	2015-06-14 12:57:24.0	2015-06-14 12:57:24.0

Figure 31 The Vessel File status page showing that there is a TRX-TDR which has been produced

Note that on this page you can also download all the forms that have been submitted or sent under the current Vessel File: simply click on the Document icon (📄) to download the relevant PDF.

The TRX-TDD will also appear in your VFL, with the relevant Vessel File showing “TRX-TDD” in the “Last form” column.

7.2 Transshipment as a donor vessel (TRX-TDD)

If a vessel flying your flag transships fish products to another vessel while in port, the Vessel representative must transmit the Transshipment Declaration to the PSCA, then a Transshipment Declaration as a Receiver Vessel (TRX-TDD) will be filled by the PSCA’s Inspector in the e-PSM application, including the details about the transshipment operations (donor vessel, species/products transhipped etc.).

When the TRX-TDD has been completed by the Inspector and submitted to the e-PSM application, the Vessel representative and you, the PSCA, will receive a notification by email. This email contains:

- a link to download a PDF copy of the TRX-TDD;
- a link to access directly a web page in the e-PSM application where you can consult the status of the current vessel file, with access to all previously submitted forms or notifications, including the TRX-TDD.

The TRX-TDD will also appear in your VFL, with the relevant Vessel File showing “TRX-TDD” in the “Last form” column.

Note that on this page you can also download all the forms that have been submitted or sent under the current Vessel File: simply click on the Document icon (📄) to download the relevant PDF.

Appendix I

Frequently Asked Questions

To whom Port State Measures (PSM) apply to?

PSM apply to foreign vessels calling in designated ports in the IOTC area,

To whom Port State Measures (PSM) don't apply to?

PSM don't apply to:

- vessels of a neighbouring State that are engaged in artisanal fishing for subsistence, provided that the port State and the flag State cooperate to ensure that such vessels do not engage in IUU fishing or fishing related activities in support of such fishing; and
- container vessels that are not carrying fish or, if carrying fish, only fish that have been previously landed, provided that there are no clear grounds for suspecting that such vessels have engaged in fishing related activities in support of IUU fishing.

Can my vessel enter a designated port without submitting a request to enter port?

No, it is illegal. It is mandatory to provide an advance request of entry in port to the competent authority of the port State and according to the prior notification period it has established.

How documents can be attached to an AREP and what are the documents to submit with the AREP?

When a request to enter port is completed documentation can be attached to it. It is recommended to attach the documents listed below, it will fasten the processing of the request by the port State and avoid un-necessary delay in the response of the port State to grant entry in port. The recommended documents are:

- Authorisation to fish or fishing license issued by your flag State;
- Fishing licenses issued by Coastal States;
- Transshipment authorisations;
- Previous Transshipment declarations;
- Certificate of Registration of the Vessel;
- Fishing logbook corresponding to your last fishing trip;
- Crew list;
- Wells or hold plan

However, it is recommended that your flag vessel contacts the competent authority of the Port State to know exactly the type of documents they request to be provided.

My flag vessel has been granted entry into port, can my flag vessel be denied use of port services, landing or transshipment of catch?

Yes, if the ports State:

- finds that your vessel does not have a valid and applicable authorization to engage in fishing or fishing related activities required by its flag State;
- finds that your vessel does not have a valid and applicable authorization to engage in fishing or fishing related activities required by a coastal State in respect of areas under the national jurisdiction of that State;
- has clear evidence that the fish on board was taken in contravention of applicable requirements of a coastal State in respect of areas under the national jurisdiction of that State;

- has reasonable grounds to believe that your vessel was otherwise engaged in IUU fishing or fishing related activities in support of such fishing,

And/or if you, as the flag State, do not confirm within a reasonable period of time, on the request of the port State, that the fish on board was taken in accordance with applicable requirements of a relevant regional fisheries management organization.

What are the designated ports in the IOTC Area?

See designated ports - [Link](#)

You cannot call, land or tranship your catch in any other port in the IOTC Area.

Can my flag vessels be denied port entry for Force Majeure or Distress?

No, nothing in the IOTC PSM affects the entry of vessels to port in accordance with international law for reasons of force majeure or distress, or prevents a port State from permitting entry into port to a vessel exclusively for the purpose of rendering assistance to persons, ships or aircraft in danger or distress.

I cannot find my vessel in the e-PSM application when I want to submit a request to enter port?

Contact the competent authority of your flag country to register your vessel with IOTC.

I have some problems to submit a request to enter port?

Contact the IOTC Secretariat at epsm@iotc.org.

I have some problems to respond to a request for additional information?

Contact the IOTC Secretariat at epsm@iotc.org.

Which countries are Contracting Parties or Cooperating Non-Contracting Parties (CPCs) of the IOTC?

<http://www.iotc.org/about-iotc/structure-commission>

Where is the IOTC Area of competence?

<http://www.iotc.org/about-iotc/competence>

Note: The Commission, at its 4th Session in 1999 agreed to modify the western boundary of the IOTC area of competence from 30oE to 20oE, thus eliminating the gap between the areas covered by IOTC and ICCAT.